

**College and University Section  
ACRL/NJ Chapter  
Executive Board Meeting  
Minutes  
May 7, 2004**

**Rutgers-New Brunswick and Camden Campuses and Montclair State University**

**Present:** Julie Still (Camden); Barbara Belicose, Margaret Deng, Karen Hartman, Mary Mallery, Annemarie Mascarenhas, Leslie Murtha, Penny Page (New Brunswick); Nicole Cooke, Frances Kaufmann, Carol Nurse, Luis Rodriguez, Steve Shapiro (Montclair)

**Call to order:** The meeting was teleconferenced between the Rutgers-New Brunswick and Camden Campuses and Montclair State. The call to order was 10:10 a.m.

**Minutes:** Minutes of the March 12 meeting were approved.

**President's report - Julie Still**

Patricia Libutti has resigned as co-chair of the Research Committee. Due to health reasons she was unable to participate in most committee activities this year and would like to acknowledge and thank co-chair Karen Hartman for handling the chair's duties solo.

Julie received an email from ACRL national asking for a list of our section members who are not ACRL members. She will forward this to Fran Kaufmann and to Pat Tumulty at the NJLA office to see if we can get such a list.

**NJLA Conference - Julie Still**

The luncheon program was well attended with over 100 people. We had two minority students attending the luncheon: Damien Kelly, a Seton Hall graduate working in their library, and Andrea Murphy, student attending SCILS. Andrea is interested in special libraries and has indicated she might be interested in the job shadowing program.

The board discussed suggestions for improvements for next year's conference. We need to let NJLA conference committee know what kind of room set-up we want for sessions. It is important to have podiums for the speakers for sessions and for the luncheon. Also, we would prefer not to have a dais for the luncheon. Board members expressed dissatisfaction with the quality of the food for the price. Fran will see if we can possibly extend the luncheon time to 2 hours; this would allow more time for socializing/networking and give the speaker time to eat. We should also try to have our own technical support person on hand, rather than relying on the facility or NJLA. The pictures we took at the luncheon were unfortunately not usable, so we should try to have two cameras for pictures next year.

Julie pointed out that it is important to check with the speaker regarding any special arrangements

that have to be made. She did not find out until the last minute that we needed to file paperwork with ACRL national for them to cover his expenses to NJLA. She was able to get this done, but suggests that in future the chapter president should iron out all details with the speaker well in advance and should also give the speaker a cell phone number to contact (in case of last minute snafus like airport transportation).

Fran suggested Elizabeth Kirk, head of the Entrepreneurial Library Program at Johns Hopkins, as a possible luncheon speaker for next year. Her program generates money for her university, and it also acts as an agent for some distance education programs. Fran will send the URL for their webpage so board members can get more details. Julie, Vibiana Bowman, and Leslie Murtha will be attending ALA in June and may get some ideas for speakers there. If anyone has additional suggestions for speakers, contact Fran as soon as possible.

### **Upcoming Events**

Luis Rodriguez - "Visions 2014: The Academic Library of the Future" is scheduled for May 26 at Fairleigh Dickinson (Madison). The announcement has gone out to the VALE and ACALIBS listservs. We need 30 attendees to break even (17 have signed up for lunch thus far). If anyone would like to help with registration, contact Luis.

Leslie Murtha - The User Education Committee will hold a program on June 9 on information literacy and making the transition from high school to college. This is designed to facilitate conversations and networking between school/high school librarians and academic librarians to see how they can help make this transition easier for students. Pam Snelson from Franklin and Marshall, current president of the American Association of School Librarians, will be the keynote speaker. She has been a member of an ALA task force on information literacy. The program will be held at Brookdale Community College, and Rutgers will donate funding for videotaping. Registration fee is \$30 for NJLA/ACRL and EMA members, including lunch and continental breakfast. The committee is considering asking EMA to co-sponsor, and they may be able to offer professional development credits for school librarians. Registration forms should be ready by May 10. Hoping for attendance of 150.

### **Review of User Education Committee website - Leslie Murtha and Annemarie Mascarenhas**

Leslie and Annemarie gave a demo of the committee's new webpage, <http://www.njla.org/njacrl/used/>. This is located on the NJLA website under What's New and also under Committees. The site includes links to members, information about upcoming events, links to program handouts and related materials, minutes from the past two years, a calendar of public events, links to resources on library instruction, and a link for the committee listserv (requires password). There are also links back to NJLA and ACRL. Annemarie, incoming chair, was responsible for the graphic design, and the committee developed the content. The board approved the new website by acclamation; it will be announced on ACALIBS. Other committees may want to use this site

as a guideline for designing their own websites.

### **Annual Report - Julie Still**

The report is due to NJLA in July. Julie will prepare a draft and email to the board. Items to be included: minority undergraduates invited to the conference luncheon; revised brochure; luncheon speaker (Tyrone Cannon); three awards given at conference; fall and spring User Education programs; May 26 program at FDU; job shadowing program; joint sponsorship of VALE Users Conference. Luis will provide statistics on job shadowing volunteers. Julie will review minutes from the past year to see if other items should be included. The final report will be distributed to ACALIBS and will be posted on our website.

In the future, we need to provide NJLA with a list of our yearly accomplishments before the annual meeting. Julie was not notified this year; Mary Mallery will let NJLA know.

### **Committee reports:**

#### **Job Shadowing - Luis Rodriguez**

This spring 43 librarians volunteered; this is an increase over last spring when there were 30, and spring 2002 when there were 29. Luis will poll the volunteers regarding their number of student contacts. Since we have a larger number of volunteers, he suggested allowing students from other schools such as Queens College, St. John's and C.W. Post participate. Send Luis names of additional schools we might want to include.

#### **Legislative Update - Luis Rodriguez**

We need to ask our Congressmen to co-sponsor the Digital Media Consumers' Rights Act (DMCRA), which would correct some of the problems in the Digital Millennium Copyright Act (DMCA). Basically, the DMCRA would put fair use into the DMCA.

#### **Membership - Carol Nurse**

Many people do not know what our organization is--NJLA or ACRL? They don't know why they should join. It would be better to focus on what we do rather than who we are. One way might be for committees to share recruitment information with their mailing lists (and attach our brochure). We could also do a mailing to every academic library director in NJ. On May 21 the Council of New Jersey College and University Library Deans is meeting at Rutgers-New Brunswick (Alexander Library). Although our board president is an ex-officio member, she was not included on their listserv. Fran will contact Gary Golden, who runs the listserv, to see about getting on for next year. We might consider holding a membership recruitment meeting/reception in the summer at some library facility. Fran will check on a room at Seton Hall as a potential location.

### **Newsletter - Nicole Cooke**

The spring issue has been distributed. The call for information for the fall 2004 issue will go out by the end of the summer.

### **Research Committee - Karen Hartman**

The next meeting is May 14 to review conference issues and begin planning for next year.

### **Technology Committee - Barbara Belicose and Margaret Deng**

The next meeting will be in late May or early June to wrap up items for this year and set plans for the next. The meeting may be conducted via email.

### **User Education Committee - Leslie Murtha**

Next meeting will be in late May. Program scheduled for June 9 (see Upcoming Events, above).

### **NJLA Liaison - Mary Mallery**

The Executive Board met on March 16 at Piscataway Public Library. The Professional Development Committee proposed a "Leading through Reading" program in which all library staff would read the same book (*Lessons from the Nordstrom Way: How Companies are Emulating the #1 Customer Service Company*). Meetings would then be held at various locations to discuss leadership and management issues.

The Technical Services Section has put together technical service competencies, which were submitted to the Executive Board for review. The Board requested that they add more material in sections such as cataloging.

The Finance Committee met on April 30 to review budget requests. They had recommended no funding for printing or mailing, and they encouraged all sections and committees to publish on the web. Each section received only \$350.00 for next year. We had requested \$550 for printing two issues of our newsletter and \$300 for our brochure. Actual costs for our spring newsletter were \$245 for printing and \$140 for postage. If we want to continue a print version we will have to find additional money. Last year's budget was \$750.00. Fran found something in her files indicating that ACRL may have allocated money for us based on our number of ACRL members (\$300). Mary will check with the NJLA office to see if our NJLA budget allocation includes any ACRL money. If we want to protest the budget allocation, the next meeting of the Executive Board is May 18 (location not set). Fran will try to make this meeting or send someone to attend.

The New Jersey Librarian of the Year is Robert Lackie from Rider University. He is the first male and the first academic librarian to win this honor.

Fran requested that committees let her know who the incoming chairs will be as soon as

possible. She will invite them to our June 4 meeting, which will include current and incoming board members. We will meet in one location, Alexander Library at Rutgers-New Brunswick, on that date.

At the next meeting we will review our bylaws (last amended 1998). NJLA is collecting these and posting them on the website. Mary will send our bylaws to Nancy Madacsi, who will be our liaison next year.

Meeting adjourned at 11:50.

Respectfully submitted,

Penny B. Page  
Secretary