

NJLA College and University Section
ACRL-NJ Chapter
Executive Board Meeting Minutes
November 7, 2008

Present: (Montclair) – Dawes, Hoang, Kearney, Mallery; (Monmouth) – Dubicki, Maginn

Absent: Cooke, Hamann, Rodriguez, Shapiro, Still, Thompson, Topham

Call to order: Meeting called to order at 10:05AM.

Minutes – Approval of the September and October 2008 meeting minutes.

1. Motion to approve September minutes. Minutes approved
2. Motion to approve October minutes. Minutes approved with minor edits.

President's Report – Richard Kearney

1. Richard Kearney will attend the next NJLA Executive Board meeting scheduled on November 18, 2008.
2. **NJLA Wiki** - The NJLA wiki is live with limited content. Each NJLA committee is responsible for migration of the committee's content. CUS / NJ ACRL sub-committees should review its content for migration and help to create standardization for posting of new content. A training session / workshop should be scheduled during winter break. Richard Kearney will identify a date and location for the CUS / NJ ACRL wiki training.

Mary Mallery attended the October 14, 2008 wiki training and will share with us what were discussed at the training. There are no standards and guidelines for posting content to the wiki. It was suggested that we should create our own guidelines and standards. The Tech Committee will review and recommend.

3. **VALE Users' Conference** – There are 16 breakout sessions (50 minutes / session) and 11 poster sessions. Luncheon will be shortened to accommodate ending the conference on time.

Richard Kearney, Tony Joachim and Lynn Schott will conduct a survey of academic librarians' needs and impression of NJLA at the VALE / NJLA / CUS/ ACRL conference. Volunteers will be solicited to staff the table.

4. **NJLA Conference** – Richard Kearney is coordinating with Cindy Czesak for possible speakers and luncheon program with Jim Rettig.

Committee Reports

Research - M. Thompson (submitted electronically)

1. Next meeting is November 21, 2008 at Seton Hall.

2. The initial informal call was not successful. The first of the formal calls will be posted to the listserv the week of November 10th. The calls appeared in the CUS newsletter fall issue.
3. **VALE Conference** - The VALE poster session has been accepted.
4. **NJLA Conference** - The double-session forum proposal for NJLA annual has been submitted. A joint sponsored program between Research and User Education committees is under development and will be submitted by November 14.
5. The committee will vote in a vice-chair at the next meeting.

Technology - M. Mallery

1. No meeting scheduled for November.
2. NJVID permission was adopted by NJLA for the FutureTech Symposium.
3. **NJLA Wiki** – There are no policies, standards and guidelines for posting of content to the NJLA wiki. Technical “how to” was discussed at the Oct 14 workshop. Use the Information Technologies committee as a template for posting of content.

User Education - E. Dubicki

1. Next meeting is November 21, 2008.
2. **VALE Conference** - poster session “*A retrospective of library instruction over the past 10 years*” and breakout session “*Library research awards: celebrating excellence in student research*” have been accepted.
3. **NJLA Conference** – below proposals will be submitted by November 14.
 - a. **Plagiarism Tutorial** created by George Germek, MU
 - b. **Public, High School and Academic Partnerships** with Karen Pfeiffer (public) and Theo Haynes (academic).
 - c. **Collaboration on Information Literacy Progression Standards** between VALE SIL / CJARL / User Education workshop/discussion forum on current status of Progression Standards with Jacqui DaCosta, Gary Schmidt (CJARL) and Eleonora Dubicki
4. EBSCO’s new interface is creating various problems, i.e. retrieving odd or irrelevant results reported by various academic libraries. It was suggested that we invite various vendors (EBSCO, ProQuest, Lexis Nexis, etc...) to discuss their products.

Membership - currently vacant

1. Trevor Dawes contacted Mary Jane Petrowski asking that CUS/NJ ACRL be notified of new members to NJLA by way of ACRL national.

Newsletter - J. Maginn

1. Fall newsletter was distributed. The Executive Board thanks Julie for a job well done.
2. Julie Maginn announced that the spring issue will be distributed earlier than usual. Julie asked for volunteer(s) to be guest editor if the issue is to be distributed in April 2009. Template is available. Julie uses Microsoft Publisher to publish the newsletter. Julie asked to move up the deadline for submission of news items from 2nd week of April to mid March.
3. Eleonora Dubicki volunteered to help as needed.

Nominations - S. Shapiro

1. Solicit potential candidates for membership, member at large and Vice President by next month.

Old Business

1. Call for Distinguish Award was distributed to the listserv. Forward nominations to Trevor Dawes.

New Business

1. Richard Kearney will attend the NJLA fall business meeting.
2. Eleonora Dubicki will attend ALA Midwinter
3. Richard Kearney and Trevor Dawes will attend ALA Annual
4. Next meeting is December 5, 2008.

Good of the Order

1. Princeton University will host 2010 National Diversity Conference and asked CUS / NJ ACRL to co-sponsor with Rutgers University. The conference will most likely be held during the summer.

Adjournment

Meeting adjourned at 11:05AM.

Respectfully submitted,

Ann Hoang
Secretary