NJLA College and University Section
ACRL-NJ Chapter
Executive Board Meeting Minutes
December 5, 2008

Present: (Montclair) – Dawes, Hamann, Kearney, Mallery, Thompson; (Monmouth) – Dubicki, Maginn

Absent: Cooke, Hoang, Rodriquez, Shapiro, Still, Topham

Call to order: Meeting called to order at 10:30 AM.

Minutes – Approval of the November 2008 meeting minutes.

1. Motion to approve November minutes. Minutes approved

President's Report – Richard Kearney

1. **NJLA Executive Board Meeting** – Kearney and Cooke attended the NJLA Executive Board Meeting on November 18. Cooke presented CUS concerns about the wiki migration (standards?, schedule?, etc.) and also inquired about the status of NJLA approval of a permission form for use in videorecording and distributing presentations given at conferences and workshops. NJLA President Cramer replied that NJLA was prepared to support the wiki migration efforts of sections with assistance from Maureen Wynkoop and that the Publications Committee had not yet completed work on a permission form for videorecording; in the interim she recommended that CUS and other sections adopt an existing permissions form such as the one currently available from the NJVid project. We will be doing this at the upcoming VALE / NJLA-CUS/ ACRL-NJ Conference. Kearney also confirmed with Cramer that there would be no fall business meeting in 2008. In lieu of this, Cramer circulated an email to collect information about NJLA section/committee activities during the year.

2. **NJLA Wiki Migration Training Session** – Kearney is making arrangements with Maureen Wynkoop to offer a training session on PBWiki for the CUS and other interested NJLA section personnel during the winter break. Dawes volunteered to host the session at Princeton. We are considering having the session on January 12 or 13, subject to the preference of attendees. We will canvas members by email and reach a final decision within a week.

3. **VALE / NJLA-CUS / ACRL-NJ Conference** – We are planning to proceed with the videorecording of the 16 breakout sessions and keynote address at the conference, subject to the availability of necessary equipment. It is likely that the resulting files will be hosted by NJVid Commons, according to its guidelines.

   The NJLA Membership Committee has been working with Kearney and Cooke on a survey of academic librarians' needs to be administered at the conference and with an eye toward membership development and the identification of individuals who may be interested in becoming more active with the CUS. The draft survey has been distributed to CUS board members and committee chairs for input. The final version will probably be ready shortly after the beginning of January. The Membership Committee has a poster session table and we also plan to distribute surveys at tables during lunch.

4. **NJLA Conference** – All program proposals were submitted by mid-November. It appears that about 15 proposals were submitted under the auspices of the CUS. This is a little higher than in previous years and it is possible that not all programs will be approved. Kearney will check with conference program Chair Cindy Czesak on the status of the proposals after the winter break. At our next meeting we can review the status of all programs.

5. **Chapter Topics** – Kearney is getting ready to submit our contribution to the ACRL *Chapter Topics* publication for its fall/winter edition. Input from the Board and Committees is welcome, but please contact Kearney today, as the deadline is looming.

Committee Reports

Research - M. Thompson

1. Thompson reported the Committee is making progress on its call for research contributions for its annual award and forum nominations. The research forum program proposal has been submitted to the NJLA conference planning committee. Karen Pifher (Peapack-Gladstone Public Library) has also been nominated as has agreed to serve as Vice-Chair of the Committee.

Technology - M. Mallery

1. Mallery reported the Committee is moving forward with making video from the FutureTech Symposium available online. The NJ Vid Commons is up, and Steven Bell has signed signed the permission form. Amy Kearns has the video in .avi (or .wvm); Kearns is going to fill out the submission form depositing the video with NJ Vid. NJ Vid has not yet implemented an authentication system for commercial material, but the public access stuff is fine. For the NJLA Conference, the Committee has submitted proposals for three sessions. The Committee's next meeting will be on February 20th. The first call for Technology Innovation Award nominations has also gone out.

User Education - E. Dubicki

1. The User Education Committee had a meeting on December 1. Members are currently preparing for next week's joint meeting on Progression Standards (December 12). They're hoping to come out of this meeting with a 6-8 person Task Force from 2- and 4-year schools. For the VALE / NJLA-CUS/ ACRL-NJ Conference the Committee is doing a poster session on Library Research Awards. It has also submitted proposals to the NJLA Conference planning committee.

Old Business

1. Kearney mentioned he has obtained current contact information for SCILS LISSA officers and has contacted them about a possible visit in the spring.

New Business

1. Scope of the Research Committee – Thompson discussed a recent exchange he had

with Cindy Czesak and Kearney regarding a program proposal he submitted for the NJLA conference by a NJ public librarian who had published research. The program was not approved as a CUS-sponsored program, and Thompson raised the question of whether this was because the presenter was not an academic librarian. He noted that the Research Committee is active in supporting the work of all professional librarians engaged in research and made a case for the inclusion of conference sessions and possibly also award eligibility for librarians even if they are not academic librarians. Kearney noted that in the case of the specific conference program the issue as he understood it was not the affiliation of the presenter but rather the topic of the program, which pertained to public libraries. His understanding is that programs sponsored by the CUS are allocated so as to draw academic librarians as primary attendees, although all attendees are welcome. Mallery noted that the question of expanding award eligibility to include non-academic librarians may be problematic, as the sponsor of the award (Seton Hall) explicitly indicates that the award is for academic librarians. Thompson agreed to bring these issues back to the Research Committee for further discussion and will return with more input.

Adjournment

Meeting adjourned at 12:00 PM.

Respectfully submitted,

Richard Kearney