



# How to Add Your Photos to the Flickr Group

By adding photos to the NJ Snapshot Day 2012 Flickr Group, you are verifying that you have permission from the subjects photographed (the subjects' parent or guardian if under 18 years of age.) NJLA and the NJ State Library may use the photos to promote library services and champion libraries. Photos may be featured on the NJLA and NJ State Library websites or other publications.

A Flickr group contains photos added by any member, and ours will be the go to place for all photos from Snapshot Day 2012! Before you can add photos to the group, you will have to join our Flickr group. Join now so the moderator can approve you if necessary! Instructions are below! The Flickr group is located at: <http://www.flickr.com/groups/njlibrariesnapshot/>

## TWO EASY OPTIONS

**1.** Use your library's Flickr account to upload photos and then share with the njlibrariesnapshot group (if you're new to Flickr and want to sign up we've included instructions at the end of this document)

**OR**

**2.** No Flickr? No worries! Upload your photos to the NJLA Flickr account and share to the njlibrariesnapshot group with login: nj\_library\_association@yahoo.com and password: snapshot2012

## Join the Snapshot Day Flickr Group

1. Click on “Groups” in the toolbar at the top of any Flickr page.
2. Our group is called “New Jersey Library Snapshot Day 2012”. Type that into the search box and click “search” or go to <http://www.flickr.com/groups/njlibrariesnapshot/>
3. There will be a little link that says “Join?” to the right of our group. Click it!
4. Now you’re a member of the Snapshot Day group!

## How to add your Flickr photos to the Snapshot Day Flickr Group

There are two ways to add photos to the Snapshot Day Flickr Group: one photo at a time, or in batches (lots of photos at once). Either way is fine!

### Adding One Photo at a Time:

1. Click on the photo in your photostream so you are looking at the photo full size rather than the thumbnail. On the top right corner of the photo, there is a link that says “Actions”.
2. Click on it, and then you’ll be able to click “Add to a group”. You will now see a screen where you can upload your photos to Flickr by choosing them from a folder on your computer.
3. Once you have uploaded your photos, you will have the option to add a title, description, or tags to your photos. Please add a brief description or caption for your photos for Snapshot Day, as well as what library you are from. Please also include the following tag for your photos: “NJ Snapshot Day 2012”.

### Adding a Bunch of Photos at Once:

1. In your toolbar from any screen in Flickr, click on “Organize/Create”. This will take you to the screen that allows you to perform actions on multiple photos all at once.
2. Drag the photos you’d like to add to the Snapshot Day Flickr group from the bottom of the screen into the big empty space in the middle.
3. In the toolbar, click on “Send to Group”.
4. Then select the New Jersey Library Snapshot Day 2012 group from the list.
5. That’s it! (Click on “Your Photostream” in the top right corner to exit the Organizer. )



If you **do not** already have a Flickr account for your library:

[Sign In](#)

[Create Your Account](#)

Only takes a moment with your Yahoo!, Google or Facebook ID

1. Go to [www.flickr.com](http://www.flickr.com) Click Sign up now (free)

2. Click on "Create Your Account" in the upper right corner of the page.



3. You will see a pop up window prompting you to log in with your Yahoo account. However, you have the option to sign in to Flickr using an existing Google (gmail) account, or a Facebook account. If you already have a Facebook or Google account for your library, feel free to use that instead. Otherwise, you will have to create a new Yahoo account for your Flickr account. (Flickr is owned by Yahoo.)

4. Follow the steps to finish creating your new Flickr account. Now you're ready to start adding photos!



### How to upload photos to Flickr

1. From your Flickr home page, click on the little drop down arrow next to You on the left side of the toolbar at the top of the page, and then click on "Upload photos and videos".

2. You will now see a screen where you can upload your photos to Flickr by choosing them from a folder on your computer.

3. Once you have uploaded your photos, you will have the option to add a title, description, or tags to your photos. Please add a brief

description or caption for your photos for Snapshot Day, as well as what library they are from. Please also include the following tag for your photos: "NJ Snapshot Day 2012".